請求書

請求日　令和　　年　　月　　日

請求番号

　　　　　　　　　　　　御中

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | 社名 ： | | | | | |
|  | | | 住所 ：〒 | | | | | |
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|  | | | 電話 ：　　-　　　- | | | | | |
|  | | | FAX ：　　-　　　- | | | | | |
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| 下記の通り御請求申し上げます。 | | | | | | | | |
|  | | | | | | | | |
| ご請求金額 | |  | | | | |  | |
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| 請求内訳 | | | | 数　量 | | 単　価 | | 金　額 |
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|  | | | |  | | 小　計 | |  |
|  | | | |  | | 消費税 | |  |
|  | | | |  | | 合　計 | |  |
|  | | | | | | | | |
| 振込先 |  | | 支店名 | |  | | | |
| 口座番号 |  | | 種類 | |  | | | |
| 口座名義人 |  | | | | | | | |