請　求　書

令和　　　　年　　　　月　　　　日

　　　　　　　　　　　　御中

会社名

〒

住所

TEL.

FAX.

下記の通りご請求申し上げます。

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | 合計金額 |  |  | | |
|  | | | | | | |
| NO | 品名 | | | 数量 | 単価 | 金額 |
| 1 |  | | |  |  |  |
| 2 |  | | |  |  |  |
| 3 |  | | |  |  |  |
| 4 |  | | |  |  |  |
| 5 |  | | |  |  |  |
| 6 |  | | |  |  |  |
| 7 |  | | |  |  |  |
| 8 |  | | |  |  |  |
| 9 |  | | |  |  |  |
| 10 |  | | |  |  |  |
|  |  | | | 小計 | |  |
|  |  | | | 値引き | |  |
|  |  | | | 合計金額 | |  |
| （摘要） | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |