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| 書類送付状 | | | |  | 日付： |  | | |
| 会社名： |  | | |
|  | | | | | 郵便番号： |  | | |
|  | | | | | 住所： |  | | |
|  | | | | | 担当： |  | | |
|  | | | | | TEL： |  | | |
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|  | 送付先 | | | | | | |  |
|  | 会社名： | |  | | | | |  |
|  | 担当者： | |  | | | 送付枚数：　　枚（表紙含む） | |  |
|  | | | | | | | | |
| このたびはお仕事のご依頼を賜り、厚くお礼申し上げます。 | | | | | | | | |
| 下記書類を同封いたしましたので、ご査収のほどお願い申し上げます。 | | | | | | | | |
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