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| 稟議書 | | | 受理 | 令和　　　年　　　月　　　日 | | | | |
| No. | | | | |
| 立  案  者 | 所属 | | 部　　　　課 | | |
| 氏名 | |  | | ㊞ |
| 件名 |  | | | 決裁年月日 | | | | |
|  | | | 令和　　　年　　　月　　　日 | | | | |
| 要旨 |  | | | 決裁 | １　可決 | | | |
|  | | | ２　条件付可決 | | | |
|  | | | ３　保留 | | | |
|  | | | ４　否決 | | | |
| 具体的内容 |  | | | | | | | |
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| 必要経費 |  | | | | | | | |
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| 決裁条件 |  | | | | | | | |
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| 特記事項 |  | | | | | | | |
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| 添付書類  （資料） |  | | | | | | | |
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| 回議意見 |  |  | |  | | |  | |
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