稟議番号　　　　号

稟議書

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| 起案日 | 令和　　年　　月　　日 | | | | | | | | | | | | |
| 起案者 | 所属 | |  | | | | 氏名 |  | | | | ㊞ | |
| 件　名 |  | | | | | | | | | | | | |
| 内容 | | | | | | | | | | | | | |
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| 部長 | |  | | 課長 |  | 係長 | | |  |  |  | |  |
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