物品購入申請書

令和　　　　年　　　　月　　　　日

所属

氏名

申請理由

|  |
| --- |
|  |
|  |
|  |

申請合計金額

物品明細表

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 品名 | 数量 | 単価 | 金額 | 用途 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 計 |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |