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| 苦情解決話し合い記録 | | | | | | | | 受付番号 | | | | 話し合い記録 | | |
|  | | | 号 |  | | 回 |
| 話し合い | 日時 | 令和　　年　　月　　日　　（　　）　　時　　分〜　　時 　　分 | | | | | | | | | | | | |
| 方法 | 面談　電話　書面　その他［　　　　　　　　　　　　　　　　　］ | | | | | | | | | | | | |
| 場所 |  | | | | | | | | | | | | |
| 苦情申出人側 | | | | 事業者側 | | | | | 第三者委員 | | | | | |
| 苦情申出人 | | | | 苦情解決責任者 | | | | |  | | | | | |
|  | | | |  | | | | |  | | | | | |
| 同席者 | | | | 苦情処理担当者 | | | | |  | | | | | |
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|  | | | | 同席者 | | | | | 記録者 | | | | | |
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| 話し合いの内容 | | | | | | | | | | | | | | |
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