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|  |  |  | 社名に記載があれば、記載の系列会社等の社内便となります。 | | | | | | | | | | | | | | | | | |  |  |  |
|  |  |  |  |  | 受け取られたら、線を引いて消してください。 | | | | | | | | | | | | | |  |  |  |  |  |
|  | 日付 | | 宛先 | | | | | | | | | 差出人 | | | | | | | | | 備考 | |  |
|  | 社名 | | | | | | 氏名 | | | 社名 | | | | | | 氏名 | | |  |
|  | 部署 | | | | | |  | 様へ | | 部署 | | | | | |  | より | |  |
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