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| 設備機器修理依頼書 | | | | | | | | | | | |
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|  |  | 店舗開発 | |  | | | リーダー | | ブロック長 | 店長 |  |
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|  | | | | | | 作成日(届)： | | 令和　　年　　月　　日 | | | |
|  | | | | | | 店名（号）： | | 店（　　　号） | | | |
|  | | | | | | 氏名： | |  | | | |
|  | | | | | | | | | | | |
| 修理依頼者 | | |  | | | | | | | | |
| 図面No | | |  | | | | | | | | |
| 依頼業者 | | |  | | | | | | | | |
| 修理器具 | | | メーカー名 | |  | | | | | | |
| 製品No | |  | | | | | | |
| 製品名称 | |  | | | | | | |
| 修理場所 | | |  | | | | | | | | |
| 故障内容 | | |  | | | | | | | | |
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| 完了日時 | | | 令和　　年　　月　　日 | | | | | | | | |
| 完了サイン | | | 確認者 | |  | | | | | | |
| 担当業者 | |  | | | | | | |

※必ず担当リーダーの承認を得ること（不在の時は、本部へ連絡）。

※保管期限1年