清掃記録(　　年　　月分)　　　　　　　責任者名(確認者)

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| 日 | 原料加工室 | | | 製造室 | | | 包装室 | 不適事項改善措置  (保守管理) |
| 床 | 排水溝 | 内壁 | 床 | 排水溝 | 内壁 | 床(ドライ) |
| 1 |  |  |  |  |  |  |  |  |
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※不適の場合は、対応内容を措置欄に記録すること。