施設清掃記録表(　　　　　月分)

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| 清掃場所: | | | |  | 責任者 | | 衛生管理者 | |  |
| 責任者: | | | |  |  | |  | |  |
|  | | | | | | | | | |
| 清掃場所 | 床 | 内壁 | 天井 | 窓 | | 証明器具 | 換気扇 | 排水溝 | |
| 頻度 | 毎日 | 毎日 | 週に1回 | 週に1回 | | 週に1回 | 週に1回 | 毎日 | |
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