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| 当直日誌 | | | | | | 検印 | 管理者 |  | |  | |
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| 月　　　日(　　　曜日) | | | | 当直者 | 当直区分 | | 職名 | 氏名 | | | |
| 宿直 | |  |  | | | ㊞ |
| 1　記事 | | | | | | | | | | | |
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| 2　巡視時刻及び状況 | | | | | | | | | | | |
| 巡視時刻 | | 火気の状況その他 | | | | | | | | | |
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| 3　次直者に対する申し送り事項 | | | | | | | | | | | |
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| 次直者 | 職名 | | 氏名 | | | | | | 引続認印 | | |
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