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| 残業届   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | | | | | 殿 | |  | 年 |  | 月 |  | 日届 | | | | | | |  | |  |  | | --- | --- | | 承認 | 承認 | |  |  | | | | | | | 所属 |  | | | | | | | 氏名 |  | | | | | 印 | | 期間 |  | 月 |  | 日 | 残業時間 |  | 時 |  | 分 | 合計 |  | 時間 | |  | 〜 | |  | |  | 時 |  | 分 | | 事由 | |  | | --- | |  | |  | |  | |  | | | | | | | | | | | | | | 備考 | |  | | --- | |  | |  | |  | |  | | | | | | | | | | | | |   注意：1.残業内容および日時が確定次第、速やかに届けてください。  　　　2.各自で所属長の承認を得て提出して下さい。 |  |  | 残業届   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | | | | | 殿 | |  | 年 |  | 月 |  | 日届 | | | | | | |  | |  |  | | --- | --- | | 承認 | 承認 | |  |  | | | | | | | 所属 |  | | | | | | | 氏名 |  | | | | | 印 | | 期間 |  | 月 |  | 日 | 残業時間 |  | 時 |  | 分 | 合計 |  | 時間 | |  | 〜 | |  | |  | 時 |  | 分 | | 事由 | |  | | --- | |  | |  | |  | |  | | | | | | | | | | | | | | 備考 | |  | | --- | |  | |  | |  | |  | | | | | | | | | | | | |   注意：1.残業内容および日時が確定次第、速やかに届けてください。  　　　2.各自で所属長の承認を得て提出して下さい。 |